

The background features a large, faint, circular seal of Berkeley Carroll School. The seal contains the text "BERKELEY CARROLL SCHOOL" around the perimeter, "STUDIA" at the top, and the years "1886" and "1966" at the bottom. In the center of the seal is a shield with a book and a quill.

the
BerkeleyCarroll
School

2020-21 HEALTH GUIDELINES AND FACILITIES USE

QUICK REFERENCE

MESSAGE FROM DR. WALLER

Dear Berkeley Carroll Community,

In this document, you will find health measures and protocols for facilities use designed to protect students, parents, guardians, faculty, and staff as we prepare to reopen the campus to activity within this challenging pandemic context. Whenever school facilities are in use, these guidelines will be in effect.

Use of the term *community* in my salutation is particularly relevant as it suggests shared interests, norms, values, and even vulnerabilities. Our interdependence could not be more evident than in these times, when we are each called to make individual choices with the wellbeing of the collective in mind. With the prospect of gathering on campus this fall, it is critical that we all adhere to the instructions shared in this document in order to support a safe and successful 2020-2021 school year. I should add that some of our policies may change as understandings about COVID-19 and how best to mitigate its spread evolve; thus, it will be important to prepare for possible shifts in protocol as warranted.

Globally, the pandemic has struck at the heart of what it means to exist in community, requiring us to isolate at worst and to keep an unnatural distance from each other at best. Notwithstanding these constraints, we at BC have persevered as a collective. We have supported one another and welcomed new members, determined to forge ahead with hope, creativity, and empathy.

During these uncertain times there are no easy answers but, as we have navigated the challenges before us, we have been guided by the value that Berkeley Carroll places on being a respectful, caring community. As we embark upon a new school year, I would like to express my deepest appreciation for all that you have done and continue to do in support of this ideal. Sincerely,

Lisa Yvette Waller, Ph.D.
Head of School

GUIDING PRINCIPLES



Health

The health of our students, faculty and staff is the most important factor in our planning process.

Commitment to Mission

Whether our program is being delivered remotely, in person, or via a hybrid of the two, our rigorous academics center the cultivation of critical, ethical and global thinking.

Community Building

Berkeley Carroll remains committed to students, parents, guardians, faculty, and staff, whether we are operating remotely or in person. We reassert our commitment to fostering an inclusive, antiracist community.

Flexibility

The COVID-19 pandemic poses unprecedented challenges. We must remain adaptable to conditions beyond our control and responsive to changing data, research, context, and guidance.

HEALTH GUIDELINES



Community Expectations

At no time has it been more true that the actions of individuals affect the entire Berkeley Carroll community. We need everyone to commit to following basic guidelines:

- » Families, faculty and staff must adhere to the **NYS Travel advisory** while it is in effect. Anyone returning to New York from a state or region on the list must quarantine for 14 days prior to coming to campus.
- » Families, faculty and staff must take the daily screenings seriously, and follow the guidelines described in this document for protecting the health of everyone in the community.
- » It is the responsibility of all community members, including families, to follow basic public health guidelines at all times, including outside of school: limit interactions with those outside your household, always wear a mask in public and avoid crowds.

HEALTH GUIDELINES



Daily Screening

- » Each morning, parents, faculty and staff will submit responses to simple screening questions using the Magnus mobile app.

In order to be on campus, all community members must be free of any symptoms potentially related to COVID-19.

At this time, the symptoms outlined by the CDC include:

- » Fever or chills
 - » Cough
 - » Shortness of breath or difficulty breathing
 - » Fatigue
 - » Muscle or body aches
 - » Headache
 - » New loss of taste or smell
 - » Sore throat
 - » Congestion or runny nose
 - » Nausea or vomiting
 - » Diarrhea
- » School health personnel will take daily temperature checks.

HEALTH GUIDELINES



Face Coverings

- » Everyone will wear a mask at all times. Masks must cover the nose and mouth. Neck gaiters, bandanas and face shields are not acceptable face coverings.

Hand Hygiene

- » Time for hand washing is built into the schedule. Hand sanitizer is readily available throughout the buildings.

School Health Offices

- » Our Lower School health office is staffed by Nurse Obi Ejiogu.
- » Our Middle/Upper School health office is staffed by Nurse Nancy Rosenthal, with assistance from our athletic trainer (and former paramedic) Becky Schwartzman.
- » Any individual experiencing symptoms at school will be isolated and monitored to protect them and other members of the community. Emergency contacts will be notified and will be asked to arrange for the student or staff member to be picked up within an hour. The emergency contact will also be directed to contact their primary care provider for evaluation and treatment directives.



HEALTH GUIDELINES



Testing

- » Following strong guidance from the CDC, NYSED, and medical professionals, Berkeley Carroll will not require COVID-19 testing as an asymptomatic screening strategy.* However, anyone exhibiting COVID-19 symptoms will be required to show a negative test result and 48 hours without symptoms before returning to campus. This policy may be updated as testing options increase and turnaround times improve, making testing an effective screening tool.

Suspected or Confirmed COVID-19 Cases

- » Students, faculty or staff who develop COVID-19 symptoms, have tested positive for COVID-19, or have been in close contact (as defined by the CDC) with an individual who has been diagnosed with COVID-19 must contact the appropriate Division Head and the Health Office as soon as possible.
- » Working with the Department of Health and using contact tracing resources available to us, we may suspend pods, classes, or even the entire school to prevent possible spread of infection.

Contact Tracing

- » Berkeley Carroll will partner with the Department of Health to conduct contact tracing with support from BC staff who have undergone contact tracing training.

* This reflects an update to the policy as previously described.

FACILITIES & OPERATIONS



Deintensification/Physical Distancing

- » Classroom capacity has been reduced in all buildings.
- » We have arranged furniture to accommodate the recommended 6 feet between seats.
- » Staggered arrival and departure times, reduced transitions.
- » Only students, faculty and staff who are required to be on campus will be allowed in BC facilities. Parents, guardians, caregivers and other visitors will not be permitted in school buildings.

Air Quality

- » The school's HVAC systems have been serviced to ensure the maximum airflow and filters upgraded to the recommended MERV 13.
- » We will keep windows open as long as weather allows, even if it means tolerating temperatures a little higher or lower than usual.
- » For those few rooms that do not have windows, we have added air purifiers to boost circulation and filtration.
- » We will use as much outdoor space as possible, for both instruction and healthy movement and play.

FACILITIES & OPERATIONS



Cleaning

- » Maintenance staff will clean high touch surfaces, including door knobs and restrooms, throughout the day.
- » Buildings will be cleaned each day using an electrostatic sprayer, which emits a nontoxic hospital grade disinfectant.

Lunch

- » Lunch will be eaten in students' classrooms or, when possible, outside.

Transportation

- » We plan to continue offering bus service, at greatly reduced capacity.
- » Students will have assigned seats and wear masks at all times.

KEY DATES & RESOURCES

September 8	Middle School and Upper School New Student Orientation Lower School Visits
September 9	First Day of Classes
September 22	Parent Night for 2nd - 4th Graders
September 23	Middle School Parent Night
September 24	Parent Night for PreK-1st Graders
September 28	School Closed for Yom Kippur
September 30	Upper School Parent Night
October 12	School Closed for Indigenous People's Day
November 5 & 6	Parent Teacher Conferences
November 25 - 27	Thanksgiving Break
December 21 - January 1	Winter Break

For information about the academic program, our remote learning communications archive, and a more detailed view of our policies and procedures in place for the 2020-21 school year, we encourage you to visit BConnects on our website (www.berkeleycarroll.org/bconnects).